

AGENDA

BAND PARENT INFORMATIONAL MEETING – May 26th, 2022

(1). Welcome & Introductions

(2). MHS Band Parent Association

- Current Officer Introductions - *see handout (back of this page)*
- You are a part of the MHSBPA...your kid is in the band!
- MHS Band Parent Association Monthly Meeting – Every 2nd Tuesday night of the month at 7:00 pm in the Bandroom
- Next MHSBPA Meeting is on Tuesday, June 14
- Volunteer Incentive Program...save \$75 by volunteering at 3 MHSBPA Fundraising Events (non-chaperoning)! The Sign-In Process!
- Volunteer Opportunities (*Chaperones, Fundraisers, Field Crew, Band Truck, Others*)
- Be sure to sign-in and sign-out at all Volunteer Events
- Shish kabob Meat Stickings / Next One is Monday, August 15 @ 1:30 pm in MHS Cafeteria
- BPA Concessions Training July 19th 7pm-9pm

(3). Volunteer Application and Process

- ALL VOLUNTEERS MUST HAVE A 2022-23 SRC VOLUNTEER APPLICATION SUBMITTED AND SCHOOL-BOARD APPROVED
- <https://sites.santarosa.k12.fl.us/forms/sr000003VolunteerApplication.pdf>

(4). Parent Small Group Meet & Greets (3-4 families) – SIGN-UP FOR THESE MEETINGS AT THE QR CODE BELOW:

- July 13 – 6:30 pm / 7:15 pm / 8:00 pm
- July 14 – 6:30 pm / 7:15 pm / 8:00 pm
- July 19 – 6:30 pm / 7:15 pm / 8:00 pm
- July 20 – 6:30 pm / 7:15 pm / 8:00 pm



(5). This Year's Marching Band

- 150+ Members
- Halftime Show Theme – “EPIC 2”

(6). Shadowing / Alternate Line

(7). Expectations for Students

- Work Hard when You're With Us!
- Be at all rehearsals & performances unless sick, death in the family, or extreme circumstances!
- Absence Policy – Call, Text, or Email in Advance / Absence Appeal Form
- Missed Rehearsal & Make-up Policy – Possible Suspension from Upcoming Performance/One hour practice session
- Good Grades (2.5 minimum) / Good Behavior
- Be Respectful of Each Other / No Drama / Be Good Citizens
- Become a better performer / Practice / Learn Music & Drill
- Always serve as a good representative of the Mighty Black & Gold Band Program!

(8). Calendars – See handout

(9). Charms Office / Weekly E-mail Blasts / Website / Facebook / Twitter / YouTube Channel / Remind Text Messages / Announcement TV – see handout

(10). Fair-Shares & Financial Expectations – See handouts

- Band Budget
- \$275 (Tier 1) or \$350 (Tier 2) per student
- Uniform Expenses for New Winds & Percussion Members - \$74 per member (*Bibbers-\$48 & Band Shoes-\$27*)Order Information on website.
- Uniform Expenses for Guard Members - ~\$136 per member (*Tunic-\$86/Unitard-\$35/Shoes-\$34/Gloves-\$15/Shirt-?/Jacket-?*)
- School-Owned Instrument Maintenance Fee - \$50 per member using a school-owned instrument
- Payment Schedule (*See Handout*)

(11). Uniforms & Uniform Parts

- Summer Uniform – T-Shirt (Claw Shirt) and **Blue Jeans**
- Full Band Uniform – Coat & Sash; Black Pants; Black Socks; Black Bando Shoes; Black Gloves
- Colorguard Uniform – Tunic & Unitard; Shoes; Gloves; Jackets (*if cold*)
- Uniform ordering process...Wind/Percussion need to be ordered by August 19, Guard by August 1st. We will size students on Thursday of this week.
- Uniform Phase out...new uniform

(12). Fundraisers

- Car Wash – Saturday, July 16
- Lumpia (bags of frozen lumpia)...TBA
- Others...TBD!

(13). Items needed for Band Camp & Rehearsals

- Summer Appropriate Clothing (*shorts, cool shirts, hats, sunscreen, sunglasses, etc.*)
- Water Cooler / Thermos Bottle / Camel Packs
- Music Folder (*1 or 1 ½ inch Three-Ring Binder with a minimum of 20 plastic sheets*)
- CONDITION, CONDITION, CONDITION!!!

(14). Other Stuff

- Chaperone Trainings – Thursday, July 7 @ 7:00 pm (Auditorium) OR Thursday August 18 @ 7:15 pm (Bandroom)...must attend one meeting
- Band Trip Spring 2022 – If allowed by School District....Universal & Disney....Price TBD. Dates: March 17th-21st or 21st-25th. More info to follow during the summer.
- How to make payments to the Band Program (*Online via PayPal 2.5% OR Money Collection Box in Bandroom*)
- Medical Forms – Turn in ASAP!

(15). Questions?

PLEASE CHECK-IN FOR
TONIGHT'S MEETING AND
COMPLETE THE
VOLUNTEER FORM AT THE
FOLLOWING QR CODE:



BAND STAFF CONTACT INFO

Michael Schultz

MHS Director of Bands

Bandroom: 850-983-5611

Phone: 850-525-9551

E-mail: schultzm@santarosa.k12.fl.us

MHS Assistant Director of Bands

Bandroom: 850-983-5611

Phone:

E-mail:

Chandler Sedlacek

MHS Percussion Director

Phone: 850-686-4263

E-mail: cssedlacek@gmail.com

Samantha Byrd

MHS Colorguard Director

Phone: 850-501-2936

Email: sbyrd99468@gmail.com

HEAD CHAPERONE CONTACT INFO

Rebekah Justice

Head Chaperone

Phone: 850-982-4536

E-mail: bekajustice@hotmail.com

MHS BAND PARENT ASSOCIATION EXECUTIVE BOARD CONTACT INFO

Cindy Norton

MHS Band Parent Association President

Phone: 850-324-9217

E-mail: nortonlj@santarosa.k12.fl.us

Arlene Wires

MHS Band Parent Association 1st Vice President

Phone: 850-910-5636

Email: Arlene0731@gmail.com

Joe Bowen

MHS Band Parent Association 2nd Vice President

Phone: 850-341-4266

Nikki Johnson

MHS Band Parent Association Secretary

Phone: 850-686-5208

Debby Meyer

MHS Band Parent Association Assistant Secretary

Phone: 501-247-2004

Ruth Litchenwalner

MHS Band Parent Association Treasurer

Phone: 850-341-2240

Nicole Humber

MHS Band Parent Association Assistant Treasurer

Phone: 662-706-0003

Scott Hassler

MHS Band Parent Association Asst. Trustee

Phone: 704-794-4903

Kristen Hollifield

MHS Band Parent Association Asst. Trustee

Phone: 850-463-7181

FULL M.H.S. MARCHING BAND REHEARSAL SCHEDULE 2022

August 2 – October 29	-	<i>Tuesdays (6:00 pm – 8:30 pm)</i> <i>Thursdays (4:00 – 7:00 pm)</i>
August 8 (Monday)	-	<i>Monday (6:00 pm – 8:30 pm)</i>
November 3 (Thursday)	-	<i>Thursday (4:00 - 5:30 pm)</i>
	-	<i>Thursday, Nov. 3 (5:30 – 6:15 pm) – Year Medallion Ceremony</i>

M.H.S. MARCHING BAND PERFORMANCE SCHEDULE

Aug. 26	Andalusia HS Football Game	Home	7:30
Sept. 2	Catholic HS Football Game	Home	7:30
Sept. 9	Washington HS Football Game	Home	7:30
Sept. 16	Gulf Breeze HS Football Game	Away	7:30
Sept. 23	Escambia HS Football Game	Away	7:00
Sept. 27	Escapades (<i>Nighttime HC Pep Rally</i>)		6:00
Sept. 30	Homecoming Parade		10am
Sept. 30	Tate HS Football Game (Homecoming)	Home	7:30
Oct. 8	<i>FBA District 1 Marching MPA @ Tate HS</i>		All Day
Oct. 14	Navarre HS Football Game	Away	7:30
Oct. 15	<i>Blackwater Classic Marching Festival @ Milton High School</i>		All Day
Oct. TBD	<i>Santa Rosa County Band Exhibition @ TBD - TENTATIVE</i>		6:30
Oct. 21	Crestview HS Football Game	Away	7:00
Oct. 28	Pace HS Football Game	Home	7:30
Oct. 29	<i>Emerald Coast Marching Festival @ Choctawhatchee HS</i>		All Day
Nov. 4	Godby HS, Tallahassee Football Game (Possible Pep Band)	Away	7:00
Nov. 11	Santa Rosa County Veteran's Day Parade (<i>9:00-12:00 noon</i>)		
Dec. 3	Milton Christmas Parade		5pm

OTHER IMPORTANT DATES

Sept. 17	All-State Honor Band Auditions @ Milton HS
Nov. TBD	Santa Rosa All-County Honor Band Auditions @ Milton HS - TENTATIVE
Nov. 21-25	Fall Break & Thanksgiving
Dec. 8	MHS Band Christmas Concert in MHS Auditorium (6:30 pm)
Dec. 9	Band Christmas Party TENTATIVE
Dec 19-Jan 3	Christmas Break
Jan. 11-14	FMEA All-State Honor Band Conference
Jan. 26	All-County Honor Band Rehearsal @ MHS (6:00-8:00 pm) - TENTATIVE
Jan. 27	All-County Honor Band Rehearsal @ MHS (6:00-9:00 pm) – TENTATIVE
Jan. 28	All-County Honor Band Rehearsal @ MHS (during school day – 9-3) - TENTATIVE
Jan. 28	Santa Rosa All-County Honor Band Concert @ Milton HS Auditorium – 7 pm- TENTATIVE
Feb. 11	FBA District Solo & Ensemble MPA – Escambia HS
March 2-4	FBA District Concert Band MPA @ Ft. Walton Beach HS
March 20-24	Spring Break
May 4	Marching Band Rehearsal in MHS Auditorium/Gym (4pm – 6pm)
May 5	Spring Concert Showcase in MHS Auditorium/Gym (6:30 pm)
May 13	Charles “Bud” Bell Memorial Band Banquet (6:00 pm)
May 23	MHS Graduation in Stadium (7:00 pm)
May 26	Last day of School

FIND US ON THE WEB!!!

Band Website – <http://www.miltonhighschoolband.com/>

- Your One-Stop for all things MHS Band...photos, calendar, music, performances, handouts, links, etc.

MiltonHSBand YouTube Channel – <https://www.youtube.com/user/MiltonHSBand>

- Current & Past Performances...go to MiltonHSBand Channel

Facebook Page (Band) - <https://www.facebook.com/MiltonHSBand/>

- Band's Facebook page...run by Mr. Schultz
- Can be found on Facebook by searching "Milton High School Mighty Black & Gold Band"

Facebook Page (MHSBPA) - <https://www.facebook.com/mhsbandboosters/>

- Band Parent Association's Facebook page...run by Executive Board & Band Directors
- Can be found on Facebook by searching for "Milton High School Band Boosters"

Instagram Page (Band) - <https://www.instagram.com/miltonhsband/>

- Band's Facebook page...run by Mr. Schultz
- Can be found on Instagram by searching "MiltonHSBand"

MiltonHSBand Twitter - <https://twitter.com/MiltonHSBand>

- Get weekly announcements and updates
- Find us by searching @MiltonHSBand

Charms Office – www.charmsoffice.com

- "ENTER/LOG-IN" to "STUDENT/PARENT/MEMBER"
- Type in school code of "MILTONHSBAND"
- To access student individual area...student last name & graduation year (sometimes add first initial)
- Find interactive calendar, personal student information, financial statements, volunteer sign-ups, etc.
- Input personal information to receive e-mail blast

REMIND TEXTING PROGRAM – We are now using a texting program created for teachers called REMIND to send out informational texts and reminders to our students and parents...along with Charms e-mail. To sign-up for text messages from us, you simply need to subscribe to the appropriate "groups" below. You should receive a confirmation text after signing-up.

BAND PARENT TEXT GROUPS:

All Band Parents (general info)

MHS Marching Band Class of 2023

MHS Marching Band Class of 2024

MHS Marching Band Class of 2025

MHS Marching Band Class of 2026

text **@bandadults** to 484-241-4261

text **@mhsMarch23** to 484-241-4261

text **@mhsMarch24** to 484-241-4261

text **@mhsMarch25** to 484-241-4261

text **@mhsMarch26** to 484-241-4261

PERFORMING ENSEMBLE TEXT GROUPS (Parents may sign-up as well):

MHS Marching Band Class of 2023

MHS Marching Band Class of 2024

MHS Marching Band Class of 2025

MHS Marching Band Class of 2026

MHS Symphonic Band

MHS Concert Band

MHS Band Leadership Team

MHS Jazz Band

text **@mhsMarch23** to 484-241-4261

text **@mhsMarch24** to 484-241-4261

text **@mhsMarch25** to 484-241-4261

text **@mhsMarch26** to 484-241-4261

text **@mhsymband** to 484-241-4261

text **@miltoncb** to 850-637-8697

text **@mhs-leader** to 484-241-4261

text **@mhsjazzb** to 484-241-4261

To drop from a group, type "unsubscribe" to the appropriate number.

CHARMS OFFICE ASSISTANT

We use an office management system to keep track of individual student financial accounts, instrument inventory, uniform inventory, absences from rehearsals & performances, and create an interactive calendar. This program is web-based and can be accessed via the internet. In order to access this information, please see the directions below. Please note that you should change your child's ID number once you've entered the site for the first time. If you forget the ID number or if you have questions, please contact the MHS Band Office at 983-5611 or via e-mail at schultzm@santarosa.k12.fl.us.

How to access parent information

CHARMS

BAND * ORCHESTRA * CHOIR

- Log on to www.charmsoffice.com
- Locate the "PARENT/STUDENT LOGIN" section of the web page.
- Login to your child's program account using the following login:
MiltonHSBand
- This will bring up the main parent page. This will allow you to look at your child's program's **public calendar, event list, handouts and other files**.
- Clicking on an event on the calendar brings up the details for that event, such as times, attendance requirements and equipment/uniform necessities. Clicking on "event list" puts all of the calendar information in a list form for easy printing.
- When you enter your child's ID NUMBER, **Last Name(all lower-case) & Graduation Year** (ex. **schultz2026**) another more detailed screen appears with even more options to view your student's uniform assignments, music assignments, financial records, forms and inventory. Enter your child's ID FIRST – then you may create your own, unique password by clicking on the "keys icon"
- One area in which you can help the director maintain his/her records:
 - **Student information form** –you may help make changes to your child's **student information page** (such as updating phone numbers and email addresses if they change) to help the teacher communicate with you more effectively.
- Most importantly, the parent page assists both you and the teacher to communicate with each other.

CHARMS OFFICE

CALENDER SYNCING PROCEDURE

With modern mobile devices and calendars, you can keep all your calendars in sync with a few simple settings. (Note - these steps will sync the entire calendar).

Find your device below and follow the listed steps:

iPhone:

1. Go into the Settings app
2. Touch "Accounts & Passwords"
3. On the Accounts & Passwords screen, touch "Add Account"
4. On the Add Account screen, touch "Other"
5. Under Calendars, touch "Add Subscribed Calendar"
6. For the Server value, enter the URL of the public calendar:
<https://www.charmsoffice.com/charms/calsync.asp?s=MiltonHSBand>
7. Touch "Next" in the upper right corner.
8. It will verify the server then show a subscription page. Change the description if you like.
9. Touch "Save" to save the subscription.

Android Phones:

To sync with Android devices, you will need to use your Google account and have a Google calendar created.

In your Google calendar on a real computer:

To sync with Android devices, you will need to use your Google account and have a Google calendar created.

In your Google calendar on a real computer:

1. Under "Other Calendars" click the Add link.
2. Select "Add by URL"
3. Enter the following URL:
<https://www.charmsoffice.com/charms/calsync.asp?s=MiltonHSBand>
4. Click "Add Calendar"
5. Google will begin to sync your calendar, and it will appear on the screen.
6. Click "Settings"
7. Change the long name of the new calendar to something you will remember such as "Charms Calendar"
8. Your phone should automatically be set to sync with your Google calendar.
9. On your phone: Click on "Calendar", then bring up the settings for the calendar. Click on Calendar Sync. You should see your google account listed already. Make sure Auto-Sync is checked.

Blackberry Phones:

To sync with Blackberry, you must first download the "[google sync](#)" and install it on your phone.

1. Log into your Google calendar on the computer.
2. Under "Other Calendars" click the Add link.
3. Select "Add by URL"
4. Enter the following URL:
<https://www.charmsoffice.com/charms/calsync.asp?s=MiltonHSBand>
5. Click "Add Calendar"
6. Google will begin to sync your calendar, and it will appear on the screen.
7. Click "Settings"
8. Change the long name of the new calendar to something you will remember such as "Charms Calendar"
9. Your phone should automatically be set to sync with your Google calendar.
10. On your phone: Click on "Calendar", then bring up the settings for the calendar. Click on Calendar Sync. You should see your google account listed already. Make sure Auto-Sync is checked.

Windows Phones:

For Windows Phones with the new "Mango" upgrade you can now sync your Charms calendar:

1. On your PC, open the Windows Live Calendar site for the account your phone uses.
2. Click the **Subscribe** link (between **New** and **Share**).
3. Make sure **Subscribe to a public calendar** is selected
4. Enter <https://www.charmsoffice.com/charms/calsync.asp?s=MiltonHSBand> as the Calendar URL
5. Enter "Charms" for the Calendar Name. The color and charm don't apply to the phone.
6. Click **Subscribe to calendar**.

UNIFORM CARE

THE PANTS, JACKETS, AND GLOVES ARE MACHINE-WASHABLE WITH COLD WATER ON THE GENTLE CYCLE. FOLD THE SHOULDERS AND TURN THE JACKET INSIDE OUT BEFORE WASHING. PLEASE DO NOT PRESS OR IRON THE JACKET AS IT WILL LEAVE MARKS ON THE MATERIAL. THE HELMET AND GAUNTLETS SHOULD BE WIPED DOWN WITH WATER AND SOAP ONLY. ALLOW TO DRY IN A WELL-VENTILATED AREA. GAUNTLETS ARE NOT TO BE KEPT IN THE HELMET BOX. FAILURE TO DO THIS COULD CAUSE MAJOR DISCOLORATION TO THE HELMET AND GAUNTLETS. THE PLUME SHOULD NOT BE WASHED. IF RAIN SHOULD MAKE CONTACT WITH IT, ALLOW TO DRY IN A WELL-VENTILATED AREA. WIPE SHOES WITH A DAMP CLOTH TO CLEAN. DO NOT ATTEMPT TO WASH THE SASH. IF THE SASH SHOULD BECOME DAMP, ALLOW IT TO DRY IN A WELL-VENTILATED AREA.

FAIR-SHARE BAND FEE (ALL MEMBERS)

As a member of the MHS Band, we are asking each student to contribute or fundraise their “fair-share” of our budget. The Fair-Share Band Fee helps to cover the costs of our halftime show music & drill, certain uniform parts, marching competition entry fees, special events, support staff, and various other expenses associated with the Band. It also helps to cover many of the operational costs not incurred by the School District. While we would never withhold anything from a student due to financial issues, please understand that if the band program doesn’t have necessary funds to operate, we will have to discontinue services and goods until we can raise or secure those funds. Therefore, we ask everyone to do their “fair-share” in helping us to meet our budget. A detailed Marching Band Budget has been provided in this packet. **The Fair-Share Band Fee per member for the 2022-2023 School Year is \$350 per member.** Remember that the Volunteer Incentive Program reduces this amount by \$75 when a parent/guardian volunteers in a Three (3) money-making events prior to December 1. In order to help us pay our marching band expenses in a timely manner, we suggest using the schedule listed below:

FAIR-SHARE BAND FEE PAYMENT SCHEDULE

All Members:

- **Payment #1**.....\$50 by **July 7** to go towards the Summer Rehearsals.
- **Payment #2**.....\$125 by **August 12**. Total of \$150 or more.
- **Payment #3**.....\$100 **September 16**. Total of \$275 or more.
- **Payment #4**.....\$75 by **October 21** **OR Volunteer Incentive Credit (3 events)**
- **School-Owned Instrument Fee**.....\$50 by **November 18**.

Part of being a productive member of the Mighty Black & Gold Band Program is doing their “fair-share” financially to help fund the many opportunities that we provide our members.

MAKING PAYMENTS

All payments made by check should be turned into the Drop Box located in front of the Band Office. Please make sure that the check includes the following items: *Band members name (written on bottom left), a physical address (no PO Boxes), and a working telephone number including area code.* **Make checks payable to “Milton HS Band”.** All cash payments should be brought into the band office so that a receipt can be given. There is also a Credit Card feature available on Charms if you wish to pay using a Credit Card. If you have questions, please let us know.

DIFFICULTIES WITH FAIR-SHARE BAND FEES

We understand that there will be times when some of our member’s families may experience financial difficulties during the school year. We will work with people who are willing to work and communicate with us. We ask that if a family is struggling to make payments, please contact Mr. Schultz at the MHS Bandroom (983-5611). This information will be kept confidential between the families and the band staff. We can also recommend some support agencies in our area that may be able to assist families who qualify for assistance!

MILTON HS MARCHING BAND BUDGET 2022-2023

BAND CAMP EXPENSES	\$15,100.00
➤ Halftime Show Music Arrangements	\$5,000.00
➤ Halftime Show Drill Design & Counsel	\$4,000.00
➤ Assistant Band Director Summer Salary	\$2,500.00
➤ Band Camp Support Staff (4 Techs @ \$400 each)	\$1,600.00
➤ Props, Equipment, & Flags for Show	\$2,000.00
FESTIVALS & COMPETITIONS	\$4,730.00
➤ FBA Marching Assessment Fees	\$1,280.00
○ 160 members @ \$8.00 per student	
➤ Other Marching Festival Entry Fee	\$ 200.00
➤ Gas for Two Band Trucks (2 competitions & 5 away football games)	\$1,500.00
➤ Rental Truck (Average \$250 per Trip x 7 Trips)	\$1,750.00
MEMBERSHIP & REGISTRATION FEES	\$4,560.00
➤ Florida Bandmaster's Association Membership	\$ 500.00
➤ Charm's Office Annual Subscription	\$ 500.00
➤ All-County Honor Band Audition Fees (\$5 per person x 80)	\$ 400.00
➤ Gulf Coast Colorguard & Percussion Circuit Fees	\$ 600.00
➤ Copier Lease & Paper (\$130 per month)	\$1,560.00
➤ Office Supplies & Postage	\$1,000.00
MARCHING BAND / OTHER EXPENSES	\$9,900.00
➤ Band Shirts (\$12 each x 150)	\$1,800.00
➤ Smart Phone Device Marching Drill App (\$10 each x 165)	\$1,650.00
➤ Uniform Repairs & Alterations	\$ 300.00
➤ Stands/Other Music	\$2,000.00
➤ Pyware 3D & Finale Upgrade	\$ 700.00
➤ General & Medical Supplies	\$1,000.00
➤ Away Game Police Escort (\$250 per trip x 5 trips)	\$1,250.00
➤ Unexpected Travel Expenses	\$1,200.00
SOCIAL ACTIVITIES / MEALS	\$6,800.00
➤ Drinks for Football Games (\$120 each x 10 events)	\$1,200.00
➤ Festival Day Meals (\$7 per person x 2 meals x 150)	\$2,100.00
➤ Snack Packs & Gatorade for Marching Festivals	\$2,000.00
➤ Band Banquet (Awards - \$10 per person x 150)	\$1,500.00
GRAND TOTAL	\$41,090.00

TOTAL PER PERSON FAIR-SHARE DONATION - \$275.00 (Tier 1) / \$350.00 (Tier 2)

SCHOOL-OWNED INSTRUMENT MAINTENANCE - \$50

We are fortunate to be able to provide some school-owned instruments and equipment in our band program (i.e. tubas, sousaphones, French horns, mellophones, baritones, euphoniums, tenor saxes, bari saxes, bassoons, oboes, bass clarinets, etc.). This also includes all percussionists since they play on school-owned instruments. This equipment will be checked-out to members using the Santa Rosa County Instrument Inventory forms and Charms Office. Members are to take care of this equipment and will be responsible for repairing/replacing the item due to neglect, abuse, or loss. To offset repair and maintenance costs, students needing to use school-owned instrument will be asked to contribute a \$50 fair-share per school year...regardless of the number of school-owned instruments that they are issued...to go towards the annual maintenance of these instruments.

MILTON HIGH SCHOOL BAND - MEDICAL FORM

This permission slip and medical record must be completed, where applicable, signed by Parent, and returned to the directors. This form will cover any trip the band makes during the 2022-23 School Year.

Band Parent: Please complete and return.

Student's Name _____ Grade _____ Section/Instrument _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Birthdate ____ / ____ / ____

Parent's Information:

Father's/Guardian 1's Name _____ Cell _____ Work _____

Mother's/Guardian 2's Name _____ Cell _____ Work _____

*List any illnesses and symptoms your child may have: _____

*List Prescription Medications that your child takes regularly: _____

*List Non-Prescription Medications that your child may **NOT** take (Please note that a student will be given the appropriate "over the counter" medication as needed for their symptoms):

*List any Allergies your child may have: _____

*Please check all that apply for the student:	<u>YES</u>	<u>NO</u>	<u>COMMENTS (List any specifics to each below)</u>
Diabetes	___	___	_____
Allergies	___	___	_____
Seizures	___	___	_____
Contact Lenses	___	___	_____
Glasses	___	___	_____
Hearing Aid	___	___	_____
Asthma	___	___	_____

*List Insurance Company: School Policy _____ Other _____
Insurance Policy # _____ Name of Insurance Company _____

*List person to be notified if parents cannot be reached:
Name _____ Phone Number _____

The patient and others whose signatures are attached below do hereby give permission for the supervising school board employee or licensed medical personnel to purchase and administer the previously-mentioned non-prescription medications to the student for unexpected illness that may occur while away from school. In case of emergency, when parent, guardian, or other designated individual cannot be reached, I hereby authorize school officials to take my child to the nearest emergency care facility for treatment as necessary.

IN WITNESS OF OUR CONSENT AND AGREEMENT TO THE MATTERS STATED IN THE TWO PRECEDING SENTENCES, WE HAVE SUBSCRIBED OUR SIGNATURES BELOW.

Name of Parent/Guardian (Printed)

Signature of Parent/Guardian

Date